

**Canaport LNG Project
Canaport Community Environmental Liaison Committee (CCELC)**

Approved

Minutes of Meeting CCELC # 108
Monday, 12th March 2018
Canaport LNG Terminal, Saint John, NB
Meeting 6:05 pm – 7:33 pm

Committee Present:

- Armstrong, Carol Resident
- Carvana, Sergio Co-Chair (Canaport LNG)
- Dalzell, Gordon SJ Citizens Coalition for Clean Air
- Debly, Teresa Resident
- McNeil, Pam Resident
- Johnston, Jan Resident
- Thompson, David H. Member

Committee Absent:

- Perry, Yvonne Resident
- Silliphant, Craig ACAP
- Turner, Rick Saint John Board of Trade

Resources Present:

- Caines, Crystal Fundy Engineering
- Dubee, Cathy NBDELG
- O'Brien, Kevin City of Saint John
- Shannon, Kate Canaport LNG

(1) OPENING REMARKS:

The meeting commenced at 6:05 pm with Sergio Carvana welcoming everyone.

(2) REVIEW & APPROVAL OF MINUTES FROM MEETING #107

The minutes of meeting #107 were reviewed and approved, moved by Sergio Carvana, and seconded by Gordon Dalzell.

(3) NEW BUSINESS – CANAPORT LNG PUBLIC RELATIONS

Kate Shannon presented a slideshow to the committee detailing the public relations and community involvement of Canaport LNG. The slideshow included highlights of 2017, 2017 sponsorship, areas of investment, public relation spending, 2017 social investment, 2018 activities, and their employee volunteer incentive program. A copy of the presentation has been attached to these minutes.

A committee member inquired as to whether or not Canaport LNG will repair the 'stacked rocks' that were placed when building the Red Head Secondary Access Road. Kate commented that it is not on Canaport LNG's land; therefore, they cannot repair it. It is uncertain at this time whether or not it will be fixed.

Action 108-1: Kate to determine the date of the community clean-up within Read Head, and pass along the information to the committee members

Q1 (David Thompson): Would Canaport LNG entertain an application from a small group that is looking at restoration within Rockwood Park?

A1 (Kate Shannon): Yes, send me an email and provide details on what it is you are looking to do.

David Thompson thanked Kate and Canaport LNG for the tickets to the Imperial Theatre for those who were interested within the committee. He also inquired as to whether or not Canaport LNG would make that a practice available to the members occasionally. Canaport LNG indicated that they would be open to doing this again for the committee members to show their appreciation.

Q2 (Gordon Dalzell): Would Canaport LNG cover the registration cost to attend the East Coast Energy Connection conference in Saint John for the CCELC members?

A2 (Kate Shannon): We would certainly consider.

Q3 (Gordon Dalzell): Does Canaport LNG contribute to mental health organizations?

A3 (Kate Shannon): Yes, we made a small donation last year and this year.

Q4 (Teresa Debly): How much would have been donated in previous years? If revenue increases, would there be a higher budget for public relations?

A4 (Kate Shannon): In 2007 and 2008 it was a little higher. Post 2008, it has been 350K on average per year. (Sergio Carvana) Canaport LNG gets the same revenue year after year regardless of market conditions and send-out. (Kate Shannon) The only way budget would increase was if there was a special project coming up.

Q5 (Gordon Dalzell): Is there any guidance from Repsol as to who can be funded?

A5 (Sergio Carvana): Yes. They stipulate funds shall go to more public domains that will benefit all (*i.e.*, no politics, religion, *etc.*)

Gordon Dazell put a motion forth recognizing Canaport LNG and their contributions over the years to the community, and how it is much appreciated. David Thompson seconded. All in attendance agreed, motion passed.

(4) BUSINESS ARISING FROM PREVIOUS MEETINGS

107-1	Sergio Carvana to provide a history of power outages that impacted the Canaport LNG Terminal	Update: Provided in meeting minutes #107
107-2	Sergio Carvana to look into whether or not Canaport LNG has even been featured in the World Wide LNG Magazine.	Update: Canaport LNG has not been featured in the magazine, only a brief mention of the facility when it first became operational.
107-3	Sergio Carvana to see if there are any tickets for CCELC members to attend the event they are sponsoring at the Imperial Theatre.	Update: Canaport LNG provided tickets to a show at Imperial Theatre to those of the committee interested in attending.
130-4	Reach out to ACAP to determine if they wish to remain part of the CCELC	Update: Crystal reached out to ACAP. Craig Silliphant is no longer in a position to represent ACAP; however, an email was sent to Graeme Stewart-Robertson to determine level of interest in committee. This action is now complete, and will be removed.

Action 108-2: Sergio to inquire with NB Power for an update on the new proposed transmission line to Canaport. David and Gordon to also inquire on an update at their next liaison meeting.

(4) UPDATES - Canaport LNG Update NBDELG Update

NBDELG Update

There was a small oil spill of around 3 L that occurred as a result of a leaking hydraulic system on the unloading arm. The spill was reported to the NBDELG. Regular monthly

water samples were obtained in January and February, and to date, results are well below limits.

Canaport LNG Site Update

The following site highlights were given by Sergio Carvana:

- Send-out during January was as planned, then dropped due to warmer weather. A scheduled ship in February was cancelled due to the warming temperatures. On average, send out was about 20% during December and January. Now back to 1% sendout – which is typical of previous years.
- Next CCLEC meeting the Fire Chief will be invited to speak on the CARE program. Canaport LNG is the first industrial sponsor for this program.
- The Terminal and staff are getting ready for summer maintenance (painting, *etc.*).
- Canaport LNG has been participating in webinars for the Greenhouse Gas Backstop Program that is proposed to start in 2018.

MEETING ADJOURNED: 7:33 PM

NEXT MEETING DATE: MONDAY, JUNE 18TH 2018

LOCATION: Canaport LNG

ENCL:

Presentation - Public Relations Department Overview 2017

TABLE OF ACTIONS / RESPONSIBILITIES

Action #	Action Item	Responsible Party	Due Date
108-1	Kate to determine the date of the community clean-up within Read Head, and pass along the information to the committee members	Kate Shannon/Crystal Caines	Next Mtg
108-2	Sergio to inquire with NB Power for an update on the new proposed transmission line to Canaport. David and Gordon to also inquire on an update at their next liaison meeting.	Sergio Carvana/Gordon Dalzell/David Thompson	Next Mtg

PARKING LOT - TABLE OF ACTIONS

Action #	Action Item	Responsible Party	Due Date
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